

FINANCE AND STAFFING PORTFOLIO HOLDER'S MEETING

TUESDAY, 16 MAY 2017

DECISIONS

Set out below is a summary of the decisions taken at the Finance and Staffing Portfolio Holder's Meeting held on Tuesday, 16 May 2017. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Ian Senior.

1 COMMUNITY CHEST: FUNDING APPLICATIONS

The Finance and Staffing Portfolio Holder **agreed** the following Community Chest funding:

Name of applicant	Project description	Total cost of project (£)	Total awarded (£)
Steeple Morden Bowls Club	Replacement windows and fire escape doors.	£3,816	£1,000
Bottisham Swimming Club	Purchase of starting blocks.	£4,000	£1,000
Mother Goose Pre-School	Installation of a new climbing frame	£5,000	£1,000
Bar Hill Pre-School	Replacement surface for play area to improve safety	£1,342	£1,000
Barton Bowls Club	Purchase of equipment to aid expansion of the club. Specifically aimed at recruiting young members	£2,130	£1,000
Coton Village Hall	Replacement of old chairs for the village hall to improve potential for bookings	£2,063	£1,000
Waterbeach Toddler Group	Creation of an outdoor play space in their new premises on the barracks site	£2,773.37	£1,000

Dry Drayton School & Village Association	Purchase of a shed to store 2 marquees + mountain bikes that are owned by the village association	£1,794.00	£1,000
Fen Drayton Village Hall	Purchase of a new sign to promote the village hall	£648.00	£648.00
Cambridge Open Art Exhibition	Purchase of replacement exhibition boards and hanging equipment	£1,461.24	£1,000
Grantchester Cricket Club	Purchase of roll on covers	£4,266.00	£1,000
Hale Road Allotment & Gardening	Purchase & spreading of road planings to improve the carpark surface	£384.00	£384.00
Arthur Rank Hospice	Purchase of equipment for a gardening project	£900	£900
1 st Orwell Guides (This application was deferred)	Purchase of new lightweight tents	£600	This was deferred
Linton Action for Youth	Repair of roof at drop in centre which facilitates youth work	£400	£400
Comberton Baptist Church	Purchase of games consoles to help create an attractive youth club that can be used as a regular meeting place	£6,892.50	£516.73
Great Chishill Windmill Trust Ltd	Repair & painting of the trestle of Great Chishill Windmill	£1,015.00	£1,000
Linton Cricket Club	Purchase of new safety helmets	£956.25	£956.25
Avenelles Way OAP group	Purchase of chest freezer for the lunch club	£375.00	£375.00

Cambridge St Giles Cricket Club	Installation of showers in the pavilion.	£12,000	£1,000
Whittlesford Warriors Football Club	Purchase of goal posts following pitch expansion	£2,403.08	£1,000
Cambridge Past, Present & Future	Purchase of a lawnmower and accessories	£959.36	£959.36
Croydon Reading Room	Installation of Eco lighting	£2,600	£1,000
Friends of Girton Glebe	Purchase of hall & screen projector	£3,078.00	£1,000
Flambards Residents Association	Purchase of trees for communal green space in Meldreth	£840.50	£840.50
Pampisford Village Hall	Replacement of fencing at the Village Hall	£330	£330
Swavesey Parish Council	Purchase of two Gazebos for community use	£425	£425
Barrington Parish Council	Upgrade of footpath to riverside meadows	£3640	£1,000
Little Shelford Parish Council	Renovation of The Little Shelford Wale playground	£84,100	£1,000
Granchester Parish Council	Outdoor Table Tennis Table	£2245	£1,000

The Finance and Staffing Portfolio Holder **refused** the following applications:

Name of applicant	Project description	Total cost of project (£)	Total applied for (£)	Reason for refusal
Fen Edge Community Association	Hire of a PA system to use at the festival	£20,000	£1,000	Does not comply with the Community Chest criteria

Fen Ditton 800	Medieval Fair to mark the 800 anniversary of a settlement in Fen Ditton	£2,930	£500	Does not comply with the Community Chest criteria
The Balsham Map Project	Book detailing history of the village over the past 400 years	£7,966	£1,000	Does not comply with the Community Chest criteria
Barnabas Oley CoE School PTA, Great and Little Gransden	Overhaul of pool area	£10,000	£1,000	Does not comply with the Community Chest criteria

The Finance and Staffing Portfolio Holder **deferred** the following applications:

Name of applicant	Project description	Total cost of project (£)	Total applied for (£)	Reason for deferral
ICU Steps Cambridge	Set up costs for a support group for families of patients who have been admitted to ICU & ex patients suffering from PTSD	£868	£500	Further information needed – how much use by South Cambs residents?
St. Mary the Virgin Church, Linton	Purchase of materials to create a Community Peace Garden	£8,597	£1,000	Further information needed regarding access
1 st Orwell Guides	Purchase of new lightweight tents	£600	£600	Further information needed – Supporting documents
Fen Drayton Parish Council	Purchase of notice board to be placed at the west end of the village	£2,023.68	£1,000	Further information needed about use – Parish Council use only or use by the wider community?

Cherry Hinton Baptist Church	Replacement chairs for the Family Centre	£905.76	£905.76	Further information needed – how much use by South Cambs residents?
Linton Heights Junior School	Purchase of Forest School equipment	£991.98	£991.98	Further information needed – will they be charging for use?
Stepping Stones, Barton	Breakfast and After School Club	£2,310	£1,000	Further information needed – Supporting documents

Options Considered: The Portfolio Holder may consider all applications for funding that are set out in Appendix A of the report and

- (a) award the amount of funding requested
- (b) award an alternative amount of funding, including zero funding, or
- (c) defer a decision if further information is required from grant applicants.

Reason For Decision: The Portfolio Holder has responsibility to approve policies and criteria for the approval of grant schemes under which no award exceeds level one (£5,000). The Portfolio Holder makes all decisions regarding grant funding unless there is a conflict of interest. On 17 July 2014 the Leader agreed to make decisions on future Community Chest applications at Portfolio Holder meetings. The responsibility for grants was transferred to the Finance and Staffing Portfolio Holder in May 2016.

2. TREASURY MANAGEMENT REVIEW

Subject to the satisfactory completion of due diligence work, the Finance and Staffing Portfolio Holder endorsed the inclusion of the Cambridge Leisure and Ice Centre loan in the Council's Investment and Borrowing Strategy and Capital Programme.

Subject to an assessment of property values, the Finance and Staffing Portfolio Holder was minded to increase, from £35 million to £45 million, the amount that South Cambridgeshire District Council could invest in Ermine Street Housing.

Options Considered: None specified

Reason For Decision: The performance of the treasury management function should be reviewed regularly to ensure reasonable returns are achieved commensurate with risk. This is achieved through regular monitoring by the Finance and Staffing Portfolio Holder and by being a member of a benchmarking group. The Borrowing and Investment Strategy should be reviewed to ensure it continues to meet the needs of the authority.